

# **HOW TO REGISTER FOR 4K**

### If you are **NEW to the district**:

- Go to the School's Website: <u>www.fallcreek.k12.wi.us</u>
- Click on Schools
- Click on Elementary School
- Click on New Student Online Enrollment
- Fill out form to request an account
- Check email for login and password
- Once you have an account, log in and enroll your student

#### If you already have a student in the district:

- Log into Skyward on a computer (this is not mobile friendly)
  If you need your login and password, contact the office
- Click on New Student Online Enrollment on the right hand side

#### - Click on New Student Online Enronment on the right ha

## 4K Registration Checklist:

Easy as 1,2,3,4!!

1 Y/N	Student lives within the district?
	If yes, bring Proof of Address to the office prior to
	Open House
	If not, please complete an Open Enrollment application
2 Y / N	Student Birth Certificate verified? (must be done in person)
	Please bring to the office after you register online, but
	prior to the Open House
	Office hours: Monday - Friday 8am - 3:30pm
	Office staff: Complete information at top of form.
3 Y / N	Bring to the office a Copy of Student's Immunizations
4 Y / N	Complete the 4K Registration Parent form
	All 4 "Yes" answers!! We are ready to put you on a class list!!